**September 20, 2021 Board Meeting Agenda**

**Town of Huntland / Meeting start time: 6:30 PM**

Swearing in of Board Members

Call to Order

Pledge of Allegiance

Prayer

Roll call of officers

Approval of previous month board minutes

Acceptance of current month agenda

**Mayor Report**

Sewer Updates / Input from Citizens.

Resolution 2021-03 / Accept Bid from LTS Construction, LLC for $2,344,000 for the WWTP and the Drip Dispersal Facilities.

Resolution 2021-04 / Accept Bid from Contracting Services, Inc for $1,621,749 for the Sewer Collection Phase I.

Resolution 2021-05 / Accept Bid from Contracting Services, Inc for $2,241,651 for the Sewer Collection Phases 2 & 3.

Ordinance 2021-07 Costs for Peddlers and Special Events Licenses, 1st Reading

Ordinance 2021-06 Update Beer Ordinance, 1st Reading

Ordinance 2021-08 Update Sewer Ordinance. 2nd Reading.

Ordinance 2021-09 Building Codes / Fire (Burn) Restrictions and Fireworks 1st Reading

Ordinance 2021-10 2018 Building Codes, 1st Reading.

Ordinance 2021-11 Code Enforcement, 1st Reading.

**Water Department:** Water Report

**Police Department:**

**Street Dept:** Discuss / vote on employment of Jason Burnett.

**Sanitation Department:**

**Volunteer Fire Department:**

**New Business:**

**Old Business:**. Mediacom

**Adjourn Meeting**

**August 16, 2021 Board Meeting Minutes**

Roll Call – All Present

Vote to accept July 2021 minutes: Mr. Benson, Ms. Gardner, voting unanimous to accept upon changing Fire Dept hotel proceeds to 25.5K.

Vote to accept August 2021 agenda: Ms. Gardner, Mr. Gamble, voting unanimous to accept.

**Mayor Section:**

**Concerns over state audit letter:** 2 typos on MDA report and will review property tax entry with auditors.

**Online / Phone Payments:** Rejected. (no motion or vote)

**Ordinance 2021-07 Peddlers:** Tabled.

**Ordinance 2021-08 Sewer Addendum to Ordinance 2014-42** clarifying that all households / businesses on sewer schedule will be billed according to water usage. Mr. Pendleton, Mr. Gamble, voting unanimous to pass.

**FY 2021 Budget Amendment** from Budget to Actual for all funds. Mr. Pendleton, Ms. Gardner, voting unanimous to accept.

**Water Report reviewed**.

**Police:** Discuss / vote to raise officer Hobbs and all PT certified officers to $18.00 / hr. Mr. Gamble, Mr. Pendleton, voting unanimous to accept raises. Raises will become effective on 8/26 payroll.

Chief Keller reminded Board that an additional car is still needed.

**Street Departmen**t**:** Mayor Steele mentioned that city street workers feel it’s time to replace the side mower. (It was noted that this item is in the FY2022 Capital Budget)

Mr. Steele also mentioned that he is considering a municipal bond to pay for street repairs to be paid back with this year’s property tax increase.

**Sanitation Department:** City picked up 53.5 tons in July.

**Fire Department:** 1 Ambulance assist, 2 vehicle fires, 1 brush fire (control burn)

**New Business**: Noted that a workshop was needed Mr. Pieri to discuss updated ordinances, building permits and the enforcement of building codes. Penalty to selling to minors as well as temporary beer permits for special events was also added to topics of discussion.

Workshop to be held August 30th at 9 AM.

**August 16, 2021 Board Minutes (Continued) –**

**Election results:** Mr. Benson / Mr. Johnson 4 year terms / Mr. Gamble 2 year term.

**Old Business:** County agreed to $125K to assist with Mediacom broadband project into Huntland.

Mr. Steele has requested that the County help with the sewer project because the bids went $1.5 million over budgeted. The County Board did not meet this month but will be on their September agenda.

**Adjourn:** Mr. Pendleton, Mr. Gamble, voting unanimous to adjourn.

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Mayor: Date:

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Attest / City Recorder:

**Huntland Beer Board**

Meeting convened at 7:30 PM.

All board members present.

Topics of discussion to include City Beer Ordinance re penalty to selling to minors as well as temporary beer permits for special events.

Discussion on penalties for selling to minors was tabled.

Re temporary beer permits for selling to minors Ms. Cindy Sheehan added that wristbands in addition to approved receptacles are encouraged. She also recommended that all patrons have their ID’s checked before allowing a purchase even if event goers have wristbands.

**Adjourn:** Mr. Pendleton, Mr. Gamble, voting unanimous to adjourn.

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Mayor: Date:

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Attest / City Recorder:

**Huntland Workshop**

**August 30, 2021**

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Roll Call of Officers

**Agenda:**

Andrew Pieri re building codes and ordinances.

Address fines for selling alcohol to minors.

Address fees for selling temporary beer permits.

Address fees for peddling and food trucks

Adjourn

**Mayor's update for September 20, 2021 board meeting.**

**BROADBAND:**

MediaCom has obtained 24 miles of fiber optic cable to install to and

throughout Huntland after the Franklin Co Commission approved $125K

from the ARP funds to supplement their over $500K project. They currently have Cable East working with DREMC and local and state road depts and utilities to get everything in order to proceed with construction soon.

**Sidewalk in front City Hall:**

Jerry Stewart Concrete & Construction has delivered additional details on his

proposal to do the job.

No other company has quoted on this particular plan for it although others

had quoted much higher on a then proposed ramp.

$4,500

**SEWER:**

Dudney Fox has asked board to approve his recommendation of the low

bidders on the three contract bids.

Treatment Dispersal Field- LTS Construction of Winchester TN

Collection Phase 1 - Contracting Services of Culleoka TN

Collection Phase 2 & 3 - Contracting Services of Culleoka TN

If not approved, the contractors have right to withdraw bid by Oct. 15

There is enough money in construction budget to do treatment and dispersal,

collection phase 1.

Also lacking approximately $250K collection phase 2

If phase 2 and 3 collection is done, approximately $1.5 million is required

extra. The Franklin Co Commission Finance Committee approved getting

$1.5 million from part of the ARP $8.2 million but want to get some of it

from a state match they say will be available later this month so that $8.2

million can be used to help more places in the county also.

Dudney says it is possible to do phase 2 with some financial help and rebid

phase 3 but that would probably come in at an even higher price.

The Franklin Co Commission is voting tonight on this.

**Street / Sanitation Employee:**

I have interviewed in person and on phone, Jason Boyd Burnett who has

bought and moved to 801 Main St.

He is willing to do all types work for $14 per hour.

He is from Lebanon TN where he worked in the lawn and garden center for

Walmart for over 19 years and then Lowes for around 3 years before moving here. Is a graduate of Mt. Juliet High School and his criminal background check came back clean.

Our last hired employee is a good worker when present, but being present

seems to be a problem for him as he tends to have one excuse after another to be off work. Some sicknesses have also accounted for this.

His future is questionable.

Inmates when they can be used are getting into trouble. One had someone hide tobacco in park restrooms and he transported back to jail and got caught. Another got some type drug hidden at Dollar General outside and consumed it causing him to be unstable and out control causing police to transport back to jail for evaluation.

If we hire additional employee, this will eliminate this problem as well as the time it takes to transport back and forth both employee wise and vehicle expense.

It would also save meal lunch expense and we could cut back on a lot

overtime that the regular employees have each week when there are no

inmates or supporting them.

**Building and Zoning ordinance updates and fees:**

Andrew Pieri could not make it to meeting Monday night as he had TML conference to give programs on in Chattanooga till late.

He said he would be available by phone for questions if necessary.

I found where I had actually emailed him on the night of August 16 about the workshop meeting at 9am on Tuesday Aug. 30th that he and others did not get to attend. He had confirmed it.

I since talked with him on phone one morning for an hour about the building codes and fees so I could relay information to board.

He says the State is requiring all to be updated to 2018 codes with

option to leave out the sprinkler system it requires for residential.

As far as existing building code and property maintenance violations there will be a number where someone can report a problem they have with neighbors that might not be noticed by inspector when

they drive streets once or more a month. Example - junk piled up,

sewage overflowing in yard, trash piled up, etc.

A violation noted by inspector will require letter from them giving

details about what needs to be done. If not done by time they drive

through again, a letter will be sent telling them to be in city court

over it at a certain date.

One option in the ordinance that can be adopted now or later as the

board desires is to have an administrative service officer hearing by

someone qualified in building and codes that can levy a fine of $500

per day as opposed to up to $50 by local city judge.

This could be helpful in buildings or houses that need to be torn

down or completely renovated to make livable that are currently

unsafe for occupancy.

On the fee schedule, it had a line item for burn permits that I had

him remove as I do not believe one should have to pay $5-$10 to

city for permission to burn leaves, etc.

Another area that he says is optional is the fee for road maintenance

at new construction site and a driveway installation permit.